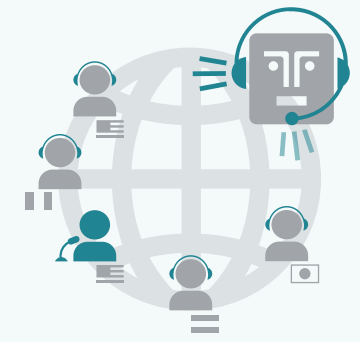




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Conference Interpreting Project Manager



Context provides multilingual meeting solutions for corporate events, including onsite and virtual events. Event types range from hair dressing conventions, to meetings of Supreme Court Judges, to Google and YouTube events, all with simultaneous interpretation.

The CIPM will ensure a smooth meeting experience for all parties involved, prepare the participants for proficient use of software platforms with simultaneous interpretation and resolve any issues participants or interpreters may encounter during live events.

A large number of Context events are negotiation-type meetings of European Works Councils where up to 20 languages are spoken and interpreted simultaneously.

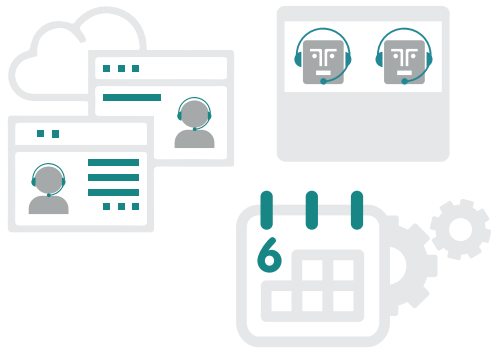


Client satisfaction management is central to this position.

The role of the Conference Interpreting Project Manager includes:

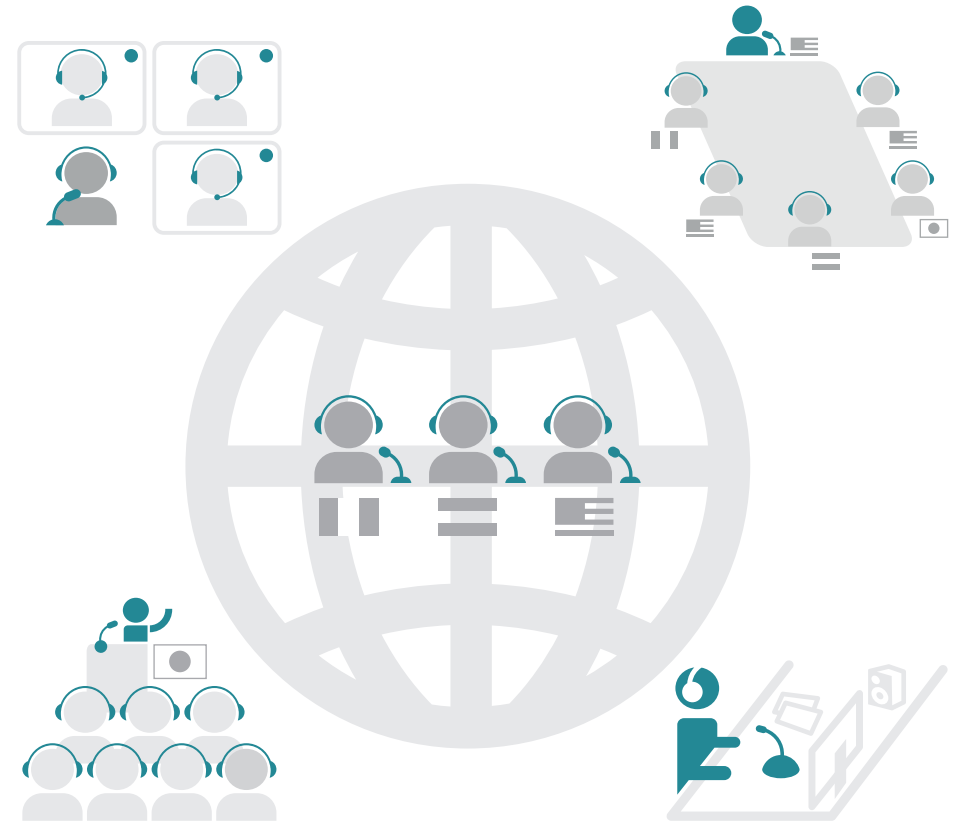
→ **Delivering client-centred meeting solutions.**

- ✓ Testing and evaluating Remote Simultaneous Interpreting (RSI) platforms for varying client groups.
- ✓ Supporting client induction to RSI, arranging demos, tests and training sessions for moderators and presenters.
- ✓ Advising clients on virtual and in-person meeting options.
- ✓ Planning for in-person and remote attendees at the same event.
- ✓ Ensuring equally high-quality meeting experiences for remote and in-person attendees.



→ Managing interpreter teams

- ✓ Supporting interpreter teams before, during and after an event to facilitate excellent performances.
- ✓ Contracting teams of interpreters for up to 20 languages for events held at various European locations.
- ✓ Sourcing and managing all necessary technical equipment and personnel.
- ✓ Coordinating interpreter teams including logistics.



Skills required for the role:

A tech-savvy and dynamic individual who is creative, quick to learn, independent and self-motivated, with a curious mind and a keen interest in the language services industry. An excellent team player with strong communication and IT skills and outstanding customer service delivery. Previous exposure to different cultural environments desirable. Adaptable and willing to learn new tasks to support a successful outcome for clients.

The successful candidate will be:

- ✓ Organised and systematic.
- ✓ Adaptable to changing requirements.
- ✓ Able to work well under pressure.
- ✓ A confident communicator in professional settings.
- ✓ Creative and solution-focused.

→ Education required

Completed post-graduate studies in languages; (near-)native command of English, proficiency in French and/or German.

→ Experience required

- ✓ Customer solution or event management record with international organisations or private enterprises.
- ✓ Experience with learning new virtual platforms.
- ✓ Interpreting experience desirable.

Remuneration

An attractive reward package will be arranged in consultation with the successful candidate.

Mentor/Support

The company will assign a team to support the candidate during a structured three-month induction and training period.

Context places a high value on leadership, team and personal skills development, on continuous professional enhancement and stress alleviation. The company offers a hybrid working arrangement with home office as well as an environmentally future-focused, green office space.

Days and hours per week

Working days: Monday – Friday (5)

Hours per week: 37.5

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Apply here

Please submit your motivational letter and CV to:

CIPM@context.ie